

Steve Atkinson MA(Oxon) MBA FloD FRSA
Chief Executive



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Date: 17 August 2016

To: Members of the Audit Committee

Mrs R Camamile (Chairman)
Mr P Wallace (Vice-Chairman)
Mrs MA Cook
Mr DS Cope
Mrs L Hodgkins
Mr MR Lay

Mr KWP Lynch
Mr LJP O'Shea
Mrs J Richards
Miss DM Taylor
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **AUDIT COMMITTEE** in the De Montfort Suite, Hinckley Hub on **THURSDAY, 25 AUGUST 2016 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

AUDIT COMMITTEE - 25 AUGUST 2016

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

To confirm the minutes of the previous meeting.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting (to be taken at the end of the agenda).

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions received in accordance with Council Procedure Rule 10.

6. INTERNAL AUDIT PROGRESS REPORT (Pages 3 - 14)

7. ISA260 (To Follow)

Auditor's report will be sent out to follow.

8. ANNUAL GOVERNANCE STATEMENT & STATEMENT OF ACCOUNTS (Pages 15 - 140)

Annual Governance Statement and Statement of Accounts attached for endorsement prior to approval by Council.

9. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

(As announced at item 3).